



**Information  
for PhD stu-  
dents at the  
Faculty for  
Agricultural  
Sciences**

**Number of archival copies of  
dissertations to be provided**

15.04.2024

[kim.uni-hohenheim.de](http://kim.uni-hohenheim.de) | [kim@uni-hohenheim.de](mailto:kim@uni-hohenheim.de)

**Contents**

<b>Information about the contribution of archival copies .....</b>	<b>2</b>
<b>Publication by a commercial publisher.....</b>	<b>2</b>
<b>Publication as a book or photo print.....</b>	<b>2</b>
<b>Electronic publication on the publication server of Hohenheim University (hohPublica) .....</b>	<b>2</b>
<b>Publishing in a scientific journal and publishing as a cumulative doctoral thesis .....</b>	<b>3</b>
1. Publishing with a commercial publisher .....	3
2. Publishing as a book or photocopy .....	3
3. Publishing electronically on the publication server hohPublica .....	3
<b>Any questions? .....</b>	<b>4</b>



## Information about the contribution of archival copies

The **office for submitting** the archival copies of dissertations is located in the **Central Library, Garbenstr. 15, Room 228** (telephone 0711/459-22094). The archival copies can also be handed in at the circulation desk of the Central Library during the usual opening hours or sent by post.

The archival copies must be printed on ageing-resistant paper and bound in a durable binding.

Permissible options for publication are listed and explained in the following.

## Publication by a commercial publisher

Publication by a commercial publisher, who handles distribution via the book trade and can verify a minimum circulation of 150 copies. **3 archival copies** are to be submitted to the KIM Library.

The ISBN or ISSN (International Standard Book / Serial Number) and the **institution code "D100"** as a reference for a Hohenheim dissertation are to be shown on the back of the title page.

## Publication as a book or photo print

**30 archival copies** are to be submitted to the KIM library.

The archival copies should be in DIN A 5 and printed on both sides. The jacket and title page has to contain correct details showing faculty / institute / chair and year of publication, the back of the title page is to contain the date of the oral examination (or the acceptance of the dissertation), the names of the dean and the reviewers.

## Electronic publication on the publication server of Hohenheim University (hohPublica)

The dissertation is to be made available to the university library as a machine-readable file. The KIM Library will determine the file format. In this case the PhD student transfers the right to the university to store this form of dissertation electronically and to make it publicly available on data networks. The PhD student must state in writing that the electronic version is identical in form and content to the approved version of the work. The title page has to contain correct details showing faculty / institute / chair and year of publication, the back of the title page is to contain the date of the oral examination (or the acceptance of the dissertation), the names of the dean and the reviewers.

In addition, **3 archival copies of the entire dissertation** are to be made available to the KIM library in paper form with permanent binding. The archival copies can have the format DIN A5 or DIN A4 and should be printed<sup>2</sup> on both sides.

You can find out more via: <https://kim.uni-hohenheim.de/en/95479>



## Publishing in a scientific journal or rather publishing as a cumulative doctoral thesis

When publishing a cumulative doctoral thesis, you must respect the publisher's copyright; in some cases, the publisher's consent may be necessary for secondary publication of each individual article. The various regulations must be observed, particularly with regard to the different versions (pre-print, post-print, publisher's PDF). The copyright situation should be explained before the deposit copies are handed in to the KIM Library. The publisher's declaration of consent must be presented.

If the publisher's consent to secondary publication of the article/s is not submitted, the Faculty of Agricultural Science will accept an abstract in place of the relevant article/s including full bibliographical details (journal title, volume, year, issue number, page number, link to the publisher's website). In this case, the abstract published in the doctoral thesis cannot match the publisher's abstract used in the original publication word-for-word. In so doing, the scientific community is sufficiently informed of the nature and scope of the doctorate.

You should be aware of the following issues when publishing a cumulative doctoral thesis in any of the available methods:

### 1. Publishing with a commercial publisher

You should hand in **3 copies** to the KIM Library. The publisher's/publishers' declaration/s of consent for secondary publication of each individual article and full bibliographical details (journal title, volume, year, issue number, page number, link to the publisher's website) should be included in the doctoral thesis: e.g. *"Chapter X is published with the kind permission of Elsevier. The original publication appeared in: Journal XY, Vol. XY, No. XY, pp. XY-XY, which can be found at the following address 'www.XYZ.de'".*

### 2. Publishing as a book or photocopy

You should hand in **30 deposit copies** in paper form with permanent binding to the KIM Library. The publisher's/publishers' declaration/s of consent for secondary publication and full bibliographical details for each individual article (see point 1.) should be included in the doctoral thesis.

### 3. Publishing electronically on the publication server hohPublica

You should hand in **3 copies** of the electronic version published on hohPublica in paper form with permanent binding to the KIM Library. These must be *identical* to the electronic version. The version published on hohPublica should be made available as a single file in digital format (PDF file). Secondary publication of individual articles in electronic form is also subject to the publisher's consent. Ph.D. students can find information on the internet regarding the applicable copyright laws for different versions of articles (pre-print,



post-print, publisher's PDF) permitted by the relevant publisher (<http://www.sherpa.ac.uk/romeo/index.php>). Written consent from the publisher is not required if the publisher's unambiguous and explicit consent is made apparent on the internet.

## Any questions?

If you have any questions, please contact [dissertationen@uni-hohenheim.de](mailto:dissertationen@uni-hohenheim.de) or Ms. Krämer (459-22094) and Dr. Janßen (459-23217).